# **Appeal Against Decisions of the Victorian Building Authority**



Goods Shed North, 733 Bourke Street, Docklands VIC 3008 – PO Box 536 Melbourne VIC 3001 <u>Telephone 1300 421 082</u> Fax (03) 9618 9032 Email <u>bab@vba.vic.gov.au</u>

To the Registrar, Building Appeals Board

#### NOTICE OF APPEAL TO THE BUILDING APPEALS BOARD – AGAINST DECISION/S OF VICTORIAN BUILDING AUTHORITY

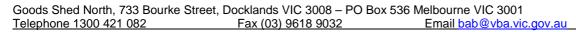
I hereby make application to appeal against the following decision of the Victorian Building Authority:

## 1) NATURE OF DECISION UNDER APPEAL

Date of decision	on: / /	Copy of the de	ecision MUST be attached		
2) APPLICAN	T - PERSON TO WHOM A	DECISION HAS BEE	IN MADE		
Name:		Company Nar	Company Name:		
Address:			Postcode:		
Tel:	Mob:	Fax:	Email:		
Is the applican	t acting on behalf of a perso	on whom a decision h	as been made? □Yes □No If yes pro	vide details	
Name:		Company Nar	ne:		
Address:			Postcode:		
Tel:	Mob:	Fax:	Email:		
Authorisation at	tached? □Yes □No		Act 1993 unless the person is authorised in	winning by the	
Address for S	Service of Notices:	Company Nar			
Address for S	Service of Notices:		ne:Postcode:		
Address for S Name: Address:	Service of Notices:		ne:		
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## 4) SERVICE OF DOCUMENTS (MANDATORY)

The Building Act 1993 requires that a copy of this document <u>MUST</u> be lodged with the other parties to this matter.

Has a copy of this document been served on all parties to this matter? □Yes □No

### 5) GENERAL REQUIREMENTS (MANDATORY) -

In order for your matter to proceed you MUST specify:

- 1. The Nature of the proceeding What you are appealing?
- 2. The Grounds for commencing the proceeding What are your reasons for the appeal?
- 3. The Relief Sought What do you want the outcome to be?

Three (3) copies of this Notice and Three (3) copies of all relevant documentation as applicable <u>MUST</u> be enclosed with a cheque for <u>made payable</u> to the Victorian Building Authority.

Date:

PLEASE NOTE: If the application is not complete the appeal process will be delayed.

Signed applicant:

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## 6) APPEAL PERIODS

Please tick the appropriate box for the matter you are appealing, please note that the Appeal must be made within the specified time period as indicated below/in accordance with Regulation 1601 of the Building Regulations 2006.

Tick app. box	Section of Building Act	Matter	Appeal period	Fee Paid
	140	Private Building Surveyors	30 days	\$
	144A	Security of Payment Act 2002	30 days	\$
7) FEES				

Please refer to the website or contact the Building Appeals Board support staff to obtain the current schedule of prescribed fees for appeal applications. A separate fee is to be paid for <u>each matter</u> under appeal.

Note: Appeal application fees are GST-exempt, under Division 81 of the GST Legislation.

Please keep a copy for your records. Upon payment, this becomes a "TAX INVOICE"

#### 8) PAYMENT DETAILS

A cheque for \$\_\_\_\_\_\_is enclosed made payable to the Victorian Building Authority.

OR Please debit my:



Building

**Appeals Board** 

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NasterCard for \$				
Cardholder's name:	Card No:	/	/	/
Cardholder's signature:	_Expiry Date:/	_		
Date <u>: / /</u>	CCV #	(mandatory)		

# 9) NOTES

Please note that the Board may, in making a determination, make reference to any plans or drawings you have submitted. The Board may also annex any document or extract of a document to its final determination. Any documents annexed to a determination will become public records and liable to disclosure on request.

### 10) TRANSLATING AND INTERPRETER SERVICE

Please contact the Registrar should you require the services of an interpreter.

